Lesson 5

Step 1- Extract parts

Select arrow and click on “File”and select “Extract Parts”

Click on “Generate Parts” and click on “OK”

Step 2- Position all items

Select “Trombone” change font size to “24” and reposition

Select “Page layout tool” and lower first staff (to where it looks good)

Select arrow and position text above

Step 3- Even out measures

Click arrow on measure # 9 and then up arrow on keyboard

Repeat with measure #17

Step 4- Even out measures (alternative)

High light measure #18 to the end

Click on “Utilities” then “Fit measures” then #6

Or

Highlight all, then “Utilities” then “Fit measures” then #6

Step 5- Repeat Steps 1- 4 on the three other parts

Step 6- Editing notes on parts

Select “Eraser” column 2, top and remove “eighth rest” in measure “2”

Step 7- Edit note values

Click on “quarter note in column “2” the click on remaining eighth note in measure “2” and repeat in measures 6, 10 12, 14, 19, 23, 27, 29, 31

Step 8- Edit rests

Select “Eraser” column 2, top and remove “quarter rest” in measure “17” then select half rest in column “1”

Click on remaining quarter rest in measure 17

Repeat in measures 1, 18 and last measure

Step 9- Add double bar in first measure

Same as before

Step 10- Repeat in all other parts